

## **Tech Check – Course Outline**

### **Intended Audience:**

- Teachers, classroom support staff, and education leadership teams

### **Session Length:**

- 120mins / 2 hours

### **Participant Threshold:**

- Requires a minimum of 10 participants to proceed

### **Course Description:**

As classrooms grow increasingly digital, the tools we choose, and how we use them, play a powerful role in shaping learning experiences. *Tech Check* is designed to help educators step back, reflect, and refine their technology selections for the second half of the school year. Whether you're exploring new "education" software, evaluating tools already in use, or striving for a more balanced and intentional digital classroom, this session provides a practical framework and guided activities to strengthen decision-making and classroom impact.

Through collaborative exploration and a structured 7-step checklist for evaluating software, participants will gain the confidence and clarity to make informed choices that align with learning goals, accessibility standards, and student data privacy best practices.

### **Sessions Outcomes:**

At the end of this session, participants will leave with:

- A 7-step checklist for evaluating and selecting educational software
- Greater confidence in identifying legitimate and effective "education" tools
- Strategies for balancing technology use to enhance teaching and learning
- Awareness of data privacy, accessibility, and ethical use considerations
- A personalized action plan for mid-year tech integration improvements
- Shared insights and examples from other educators across Manitoba

\*This introductory session is expanded in two of our other offerings: Microsoft Accessibility & Learning Tools and Tech Integration Models.

#### **Did You Know?**

MERLIN can customize training events for your individual needs! Reach out to us to share more about the training needs of your IT, teaching, administration, or support staff.